

SERVICE REQUEST --- 11 Month

Owner's Name: _____ Date: _____

Subdivision: _____ Lot #: _____

Street Address: _____

Home Phone: _____ Work Phone: _____ Other: _____

e-mail address: _____

Nature of request (explain in detail as clearly as possible). Buyer has reviewed the Homowner's Manual prior to submitting this list and understands the Builder does not cover cosmetic issues.
Homeowner(s) Initials _____

Note: WHENEVER POSSIBLE CONTACT THE SERVICE CONTRACTOR DIRECTLY FROM THE LIST PROVIDED IN YOUR SERVICE BROCHURE. Telephone requests to the Builder will not be accepted unless they are of an emergency nature.
Homeowner(s) Initial _____

I/we hereby:
_____ authorize
_____ do not authorize
Builder's representative permission to enter, when we are not present, to correct repairs.

MAIL TO: Premier Construction Mgmt. Services, LLC
5637 Providence Road Virginia Beach, VA 23464